



PayPoint PCI DSS Manager – Cardnet

1. Qualification Criteria

- 1.1. The PayPoint PCI DSS Manager is available to You if;
 - 1.1.1. You are notified that Lloyds Bank Plc (“Cardnet”) has entered into an agreement with Us for the provision of the PayPoint PCI DSS Manager; and
 - 1.1.2. You have an Acquiring Contract with Cardnet that is currently in force; and
 - 1.1.3. You have a current agreement with PayPoint for agent services; and
 - 1.1.4. You have been issued with and have a valid MID with Cardnet; and
 - 1.1.5. We have received notification from Cardnet that Your MID qualifies as a MID submitting card transactions via Card Services; and
 - 1.1.6. You have accepted these terms and conditions; and
 - 1.1.7. You have agreed to pay the fees and charges specified in Clause 3.

2. PayPoint PCI DSS Manager

- 2.1. You must provide information in relation to your PCI status to Cardnet as part of your PCI obligations. This currently includes completing a Self-Assessment Questionnaire. The PayPoint PCI DSS Manager is to provide you with assistance online in completing the Self-Assessment Questionnaire.
- 2.2. The PayPoint PCI DSS Manager consists of the following:
 - 2.2.1. Access to a dedicated Self-Assessment Questionnaire on Cardnet’s PCI Portal (“Dedicated Portal”).
 - 2.2.2. Support with standardised responses to the questions in the Self-Assessment Questionnaire relating to PayPoint supplied equipment set out in Appendix 1 (“PayPoint Equipment”).
 - 2.2.3. Liaising with Cardnet to identify the sections of the Self-Assessment Questionnaire that is most applicable to the Card Services.
 - 2.2.4. Obtaining validation from Cardnet of the integral security of PayPoint Equipment used by You to enable You to accept debit and/or credit card payments at those sites You wish to receive the Card Services.
 - 2.2.5. Updating Cardnet of any technical changes to the Card Services.



3. Payments

- 3.1. In return for providing the PayPoint PCI DSS Manager, You agree to pay Us £3.99 (“PayPoint PCI DSS Manager Fee”) plus applicable taxes, which will include, but not be limited to VAT.
- 3.2. The PayPoint PCI DSS Manager Fee shall be payable upon Submission of the PayPoint Questionnaire via the Cardnet PCI Portal and monthly in advance thereafter for a period of 12 months after the Submission of each PayPoint Questionnaire.
- 3.3. The PayPoint PCI DSS Manager Fee is payable for each PayPoint Questionnaire Submitted by You to Cardnet. Each Submission incurs fees for a period of 12 months from the date of Submission.
- 3.4. You will be charged the PayPoint PCI DSS Manager Fee for each valid MID issued by Cardnet for which You have Submitted the PayPoint Questionnaire via the Cardnet PCI Portal. Therefore, if You have multiple MID’s, You will be charged the PayPoint PCI DSS Manager Fee for each MID. For the avoidance of doubt, You will be required by Cardnet to Submit a Self-Assessment Questionnaire for each valid MID issued by them.
- 3.5. We shall commence collection of the PayPoint PCI DSS Manager Fee up to 3 months after Submission, in accordance with, banking procedures set out in your PayPoint Contract.
- 3.6. We may change the PayPoint PCI DSS Manager Fee from time to time but shall always provide You with at least 28 days’ prior written notice.
- 3.7. If you fail to pay the PayPoint PCI DSS Manager Fee when due, We may do any or all of the following: (a) charge you interest as set out in your PayPoint Contract, (b) suspend Your use of the Card Services until payment is made; and/or (c) where the PayPoint PCI DSS Manager Fee remains unpaid for a period of 30 days, terminate this agreement.

4. PayPoint Obligations

- 4.1. We agree to notify You if Our agreement with Cardnet in relation to the PayPoint PCI DSS Manager is terminated or is no longer in force.
- 4.2. We agree to provide You with the PayPoint PCI DSS Manager to support You in completing Your Cardnet Self-Assessment Questionnaire Submitted via the Dedicated Portal.
- 4.3. This support is in relation to the sections of the questionnaire relevant to the PayPoint Equipment and shall not apply to any other information to be provided by You or any action to be undertaken by You in relation to Your PCI Compliance.
- 4.4. Termination of the agreement with Cardnet will not terminate this agreement in relation to any Questionnaires already Submitted to Cardnet.
- 4.5. We are not liable for Your completion of the Self-Assessment Questionnaire and/or its Submission to or acceptance by Cardnet.



- 4.6. We will not be required to provide the PayPoint PCI DSS Manager to You if Your Acquiring Contract with Cardnet is terminated.

5. Terms applicable to the Cardnet PCI Portal

- 5.1. If You choose to use the PayPoint PCI DSS Manager, Your use of the website will be subject to the terms and conditions as specified on the Cardnet PCI Portal.

6. Definitions

- 6.1. For the purpose of these terms and conditions the following definitions shall apply;

Acquiring Contract is the agreement between You and Cardnet for acquiring services;

Card Services is the card data payment processing services provided to You by Us in accordance with your PayPoint Contract;

MID means Your merchant identification number issued to You by Cardnet;

PayPoint Contract means any contract you have with Us for the provision of PayPoint services or the use of PayPoint products;

PCI means Payment Card Industry security standards;

Self-Assessment Questionnaire means the form, online input process or similar You will be required to complete as part of Your statement of compliance with Your PCI obligations as specified in Your agreement with Cardnet;

Submission means the completion of your Self-Assessment Questionnaire and the completion of your attestation of compliance;

We, Us or Our means the PayPoint Company or Companies you contract with, being Network, Collections, PPSL and Solutions or any one or combination of these PayPoint companies (as appropriate);

You or Your is a person, company or partnership We have selected to join the PayPoint network to provide PayPoint agency services on behalf of Our clients or to use PayPoint products and who has entered into a valid Contract with us.



Appendix 1

Type or Style of PayPoint Equipment	Name of PayPoint Equipment
	T2 Credit & Debit
	PPOS Credit & Debit



PayPoint
One